



MINISTRY OF EDUCATION
(STATE DEPARTMENT FOR TECHNICAL, VOCATIONAL EDUCATION AND TRAINING)
NDIA TECHNICAL AND VOCATIONAL COLLEGE
P. O. Box 4 -10230, SAGANA
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ADVERTISEMENT FOR REGISTRATION OF SUPPLIERS FY2024/2025, 05/06/2024

Ndia Technical and Vocational College invites sealed bids from eligible candidates/firms for the supply and delivery of Goods, works Services for the financial year **2024-2025** and the Registration of suppliers for the financial year **2024-2025**. Bidders are informed that goods, works, and services will be procured on **“As and when required basis”**. The Registration documents will be available at Ndia Technical and Vocational College upon payment of a non-refundable fee of **Kshs. 1,000** (One thousand shillings only) per document payable in the bank account No. **1222475065 KCB BANK LTD, Ndia Technical and Vocational College**, during normal working hours or download them from the college website www.ndiatvc.ac.ke free of charge.

NO	DESCRIPTION	CATEGORY NUMBER	ELIGIBILITY
1.	Supply and Delivery of General stationery e.g.; photocopying papers, toners, cartridges, marketing materials such as brochures, flyers, banners and related, of library books, periodicals, journals and related materials	NTVC/REG01/2024/2024	Reserved-Women
2.	Supply and Delivery of Drinking Water, soda and Water Dispensers.Plus, refilling	NTVC/REG02/2024/2025	Reserved- Youth
3.	Supply and Delivery of cleaning materials, toiletries, cleaning detergents, disinfectants, tissues etc.	NTVC/REG03/2024/2025	Reserved-Women
4.	Supply and Delivery of airtime	NTVC/REG04/2024/2025	Reserved-People living with disability
5.	Supply and Delivery, installation and servicing of firefighting Equipment	NTVC/REG05/2024/2025	Open
6.	Supply and delivery of fresh milk	NTVC/REG06/2024/2025	Reserved-Youth
7.	Provision of security services	NTVC/REG07/2024/2025	Open
8.	Supply and delivery of hospitality equipment, kitchen appliances, cutlery and utensils	NTVC/REG08/2024/2025	Reserved-Women
9.	Supply and delivery of sugar, bread, groceries, dry food stuffs, eggs, meat products fish, fresh vegetables fruits etc.	NTVC/REG09/2024/2025	Open
10	Supply and Delivery of fuel and lubricants	NTVC/REG10/2024/2025	Open
11	Supply and delivery of beauty and cosmetic products and related equipment.	NTVC/REG11/2024/2025	Open
12	Supply and Delivery of Office & Student Furniture and Equipment	NTVC/REG12/2024/2025	Open

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13	Supply and Delivery of assorted Games /sportswear and related items	NTVC/REG13/2024/2025	Reserved -Youth
14	Supply and Delivery of student ID cards	NTVC/REG14/2024/2025	Reserved – People living with disability
15	Supply and Delivery of electrical materials, electronic materials equipment and accessories.	NTVC/REG15/2024/2025	Open
16	Supply and Delivery of Building materials, paints, general hardware, plumbing, timber and allied products	NTVC/REG16/2024/2025	Open
17	Supply and delivery of staff uniform, T-shirts protective gears, curtains, curtain rods and dærelated linens	NTVC/REG17/2024/2025	Open
18	Supply and Delivery of mechanical and automotive engineering equipments, materials and motor vehicle spare parts.	NTVC/REG18/2024/2025	Open
19	Supply and delivery of arc and gas welding machines, acetylene gas and its accessories and refilling of cooking gas	NTVC/REG19/2024/2025	Open
20	Supply and delivery of fashion design and tailoring materials and related equipment	NTVC/REG20/2024/2025	Open
21	Supply and delivery of food and beverage items and related equipments	NTVC/REG21/2024/2025	Open
22	Supply and delivery of computers, laptops, printers, network equipment and other ICT related accessories	NTVC/REG22/2024/2025	Reserved – Youth
23	Provision of Valuation, Tagging& Labeling of Assets	NTVC/REG23/2024/2025	Open
24	Provision of Graduation gowns, hospitality services, venue preparation etc.	NTVC/REG24/2024/2025	Open
25	Repair and maintenance and servicing of automotive and mechanical workshop machines and equipment, generator, and motor vehicle equipments	NTVC/REG25/2024/2025	Open
26	Provision for Repair and maintenance of projectors, printers and computers	NTVC/REG26/2024/2025	Open
27	Supply, delivery and Installation of Automation Software Installation and maintenance of Servers and Network Equipment.	NTVC/REG27/2024/2025	Open
28	Repair and maintenance of electrical workshop and machines and equipment.	NTVC/REG28/2024/2025	Open
29	Provision of small works, general civil works, electrical works, plumbing, contractor for building and civil projects	NTVC/REG29/2024/2025	Open
30	Provision of topography and physical plan services	NTVC/REG30/2024/2025	Open
31	Provision of Insurance Services	NTVC/REG31/2024/2025	Open
32	Provision of transport and vehicle hire services	NTVC/REG32/2024/2025	Open

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NB: All reserved categories are owned by People with Disability, Youth, and Women. People with disability, Youth, and Women who are duly registered and satisfy all the conditions of registration and prequalification documents shall have an added advantage.

Mandatory requirements

1. Certificate of registration/Incorporation
2. Pin certificate and valid Tax compliance certificate
3. Dully Filled Confidential Business Questionnaire with Disclosure of directors/partners/sole proprietor
4. Valid CR12 Certificate or equivalent - for limited companies
5. Valid AGPO certificate (for reserved category)
6. Current trade Business Permit /Copy of valid trade licence form relevant aouthorities.
7. Detailed Business profile
8. Reference list of organisations/businesses served
9. For provision of insurance services registration with Insurance Regulatory Authority (IRA) for current year and certified copy of the current licence must be provided.
10. Provision of small works must be registered with NCA
11. The person/Firm must not be debarred by the PPRA(Public Procurement Regulatory Authority)

Complete registration documents put in plain sealed envelopes and marked "Cartegory Registration No" should be deposited in the Tender Box at Ndia Technical and Vocational College on or before Wednesday 26/6/2024 at 11:00a.m and be addressed to,
**The Principal
Ndia Technical and Vocational College
P.o Box4-10230
Sagana.**

Tenders will be opened immediately thereafter in the presence of the applicants or their representatives who choose to attend at Ndia T.V.C lecturer hall.

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